



Santa Barbara Public Library System
Santa Barbara Central Library, 40 E. Anapamu St. / PO Box 1019
Santa Barbara, CA 93102-1019 · Phone: (805) 564-5608
Carpinteria Library, 5141 Carpinteria Ave., Carpinteria, CA 93013 (805) 684-4314
Eastside Library, 1102 E. Montecito St., Santa Barbara, CA 93103 (805) 963-3727
Goleta Library, 500 N. Fairview Ave., Goleta, CA 93117 (805) 964-7878



APPLICATION FOR USE OF MEETING ROOM AT GOLETA LIBRARY

Organization or patron _____

Date(s) of meeting _____ ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

Contact person _____ Phone _____

Email _____ Address _____

☐ Non-commercial/Open to public/Free ☐ Internal/City **Estimated # attending** _____

Meeting **START TIME** _____ am/pm Meeting **END TIME** _____ am/pm

Start of Set-up prior to meeting _____ am/pm **End of Take-down** post meeting _____ am/pm

Time to set-up and take-down are included in total rental hours.

Total rental hours per meeting _____

NOTE: The Library provides chairs and tables (free of charge), but does **not** provide set-up, take-down, audio-visual or other technical equipment or catering for bookings by the public.

A charge may be made for re-keying or replacement in the event of loss of any keys issued.

STATEMENT OF HOLD HARMLESS AND UNDERSTANDING

Applicant agrees to investigate, defend, indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the property, employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the work to be performed pursuant to this agreement or occupancy, operation, maintenance, enjoyment and use of any City premises under this agreement to the extent permitted by law.

I understand and assume personal responsibility for compliance with the following:

1. The **Meeting Room Rules of Use**, a copy of which has been supplied to me.

Signed: _____ **Date:** _____

I request use of the following:

of chairs _____

of tables _____

Screen ☐

Lectern ☐

Staff section:

Application Approved:

Signed (Library Director or designee):

Date: _____

☐ CHECK # _____

☐ CREDIT CARD
(in person)

☐ CASH
(in person)

TOTAL PAID \$:

Title of Meeting/Event: _____

Subject / purpose / description of meeting / event:

ROOM FEE: <i>for local non-commercial organizations with meetings free and open to the public</i>				
	LOCATION	# of 3 HOUR PERIODS (minimum = 1)	# of ADDITIONAL HOURS (including portion of)	ROOM FEE TOTAL
<input type="checkbox"/>	GOLETA LIBRARY Multipurpose Room (capacity 133)	\$50 X = \$_____	\$25 X = \$_____	\$_____
<input type="checkbox"/>	Conference Room (capacity 12)	\$20 X = \$_____	\$15 X = \$_____	\$_____

NON-BASIC FEE:		NON-BASIC FEE TOTAL	TOTAL FEE FOR RENTAL
Ability to Serve Catered Food/Drink <input type="checkbox"/> \$30		= \$_____	Non-Basic Fee + Room Fee \$ _____

Payment by credit card and cash only accepted in person